



Trustee Homotopia: Treasurer Job Pack

January 2025



homotopia
ART ACTIVISM

🌐 homotopia.net
✕ [@HomotopiaFest](https://www.instagram.com/HomotopiaFest)
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About Homotopia

Where Queer art
and activism meet.

Founded in 2003, Homotopia is an arts and social justice organisation making a cultural impact through art and activism.

Born and bred in Liverpool, our work supports and platform local, national, and international Queer and trans creatives, artists, and makers. We do this through a year-round programme of activity, which includes working with young people, artist CPD and our annual festival. Homotopia Festival is the UK's longest running LGBTQIA+ arts festival, celebrating it's 21st edition later this year.

We are a National Portfolio Organisation with Arts Council England and a registered charity.

Find out more about our work at [homotopia.net](https://www.homotopia.net)

"Investing in the future of inspiring, challenging, and diverse art and artists is at the forefront of our ambition."



What we do

Homotopia supports and platforms local, national and international LGBTQIA+ socially engaged artists and creatives through a programme of artist development, public artworks, events, and the UK's longest running Queer arts and culture festival. We make Queer art, culture and heritage accessible to audiences and communities across the Liverpool City Region - and beyond.

Our mission is to create a world where queer art and culture can exist to transform lives, eliminate prejudice and inspire futures.

Together, we remain resilient and risk-taking, unafraid and always unapologetically queer. Our solidarity extends beyond queer communities, to all marginalised people across all borders.

The Festival

Every November Homotopia presents a festival featuring a variety of LGBTQIA+ art across multiple venues and outdoor spaces in the city, spanning visual art, theatre, comedy, dance, music and more.

Each year we welcome an inclusive audience of 2,500+ attendees. Headliners and highlights over the years have included **John Waters, Armistead Maupin, Jinkx Monsoon, Boy George, April Ashley, Travis Alabanza** and **Maggi Hambling** - and we always platform the most exciting, homegrown talent too.



"Homotopia is like a family, if your family is full of incredible, queer artists."

Tabby Lamb
Writer and Performer,
Artist in Residence 2023



Homotopia Festival 2024

In 2024, Homotopia took a break from a full festival in favour of staging a major legacy exhibition, alongside running our core artistic development programmes Young Homotopia and QueerCore.

Homotopia partnered with National Museums Liverpool and renowned curators DuoVision to curate and stage a large scale exhibition exploring the life and art of Holly Johnson and the heritage of LGBTQIA+ communities at the Museum of Liverpool, running through to July 2025. The exhibition is part of a project that has documented LGBTQIA+ heritage by working with sexual health and wellness charity Sahir, to explore Holly's archive and capture the stories of local LGBTQIA+ people in community workshops and oral history sessions.

QueerCore

QueerCore is Homotopia's year-long artist development programme for emerging mixed art, literary, performance and visual artists based in the Liverpool City Region.

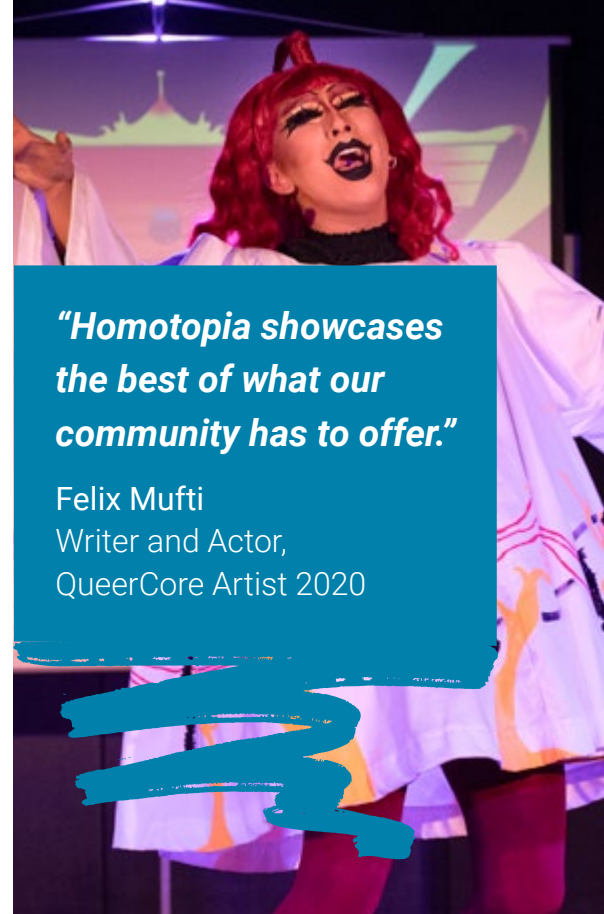
These individuals and groups receive funding, advice, peer and industry support in their specific projects over the course of 12 months.

Young Homotopia

We're nurturing the next generation of queer creatives and audience members through our work with LGBTQIA+ young people aged 16 – 25 years old.

Led by Homotopia's Associate Artist **Ashleigh Owen**, Young Homotopia has performed at the Unity Theatre and even on the main stage at Liverpool Pride. This is a partnership project with YPAS – GYRO.

Young Homotopia runs workshops, rehearsals and performances with a creative collective of young LGBTQIA people who are interested in self-expression through creativity and performance. Ashleigh Owen and a number of visiting practitioners, support and direct the performances and facilitate development workshops. The programme also builds a community and peer-support for like-minded young people.



"Homotopia showcases the best of what our community has to offer."

Felix Mufti
Writer and Actor,
QueerCore Artist 2020



"A unique opportunity to grow as a queer performer and perform on a stage in front of a packed live audience."

Chris Porter
Lead Youth Worker, GYRO



Vision

Queer art and activism is celebrated and supported, creating a future where creativity, representation and equality thrive.

Mission

Where Queer art and activism meet. Homotopia makes Queer art, culture and heritage accessible to audiences and communities across Liverpool city region and beyond.

Values

Risk taking

Unapologetically
Queer

Resilient

Caring

Unafraid

Solidarity



The Team

Our small, ambitious and talented staff team produce our programmes from our office in the heart of Liverpool city centre and are supported by a team of freelancers in artistic, technical and communications roles.

Our committed Board of Trustees forms an invaluable part of the organisation, ensuring that Homotopia is well run, that our staff team is supported and that the organisation is financially robust.

Trustees:

Danny Kilbride (Co-Chair, Arts Emergency), **Sinéad Nunes** (Co-Chair, Heart of Glass), **Joan Burnett** (FACT Liverpool), **Darren Begley** (Shakespeare North Playhouse), **Tabby Lamb** (Writer and Performer) and **Dr. Frank Peschier** (Headlong Theatre).

Our new office is in the Bluecoat: Liverpool's contemporary arts centre, a working home for artists, and a place where audiences can experience art in new ways. We're excited to call the Grade I listed building our new home, and forge new collaborations from here.

The Opportunity

What does the next 20 years of LGBTQIA+ art and activism look like?

As a Board Member, you'll play a key role in overseeing the strategic direction, governance, and impact of Homotopia. You'll bring expertise, fresh perspectives, and a commitment to our mission as we continue to grow and reach new audiences.

Job Title:	Treasurer – Trustee for Homotopia
Reporting to:	Chair of the Board
Time commitment:	4 years, renewable
Location:	Liverpool/ Remote*

Role Overview

The Treasurer will provide strategic financial leadership, helping to ensure the charity's financial sustainability, compliance, and effectiveness. They will support the board in making informed financial decisions and help Homotopia achieve its mission.

Financial Oversight

- Ensure that the Board receives appropriate budgetary and financial information on the activities of the charity including Annual Accounts.
- Ensure the board fulfills its financial responsibilities in compliance with legal and regulatory standards, including overseeing reporting to funders and relevant statutory bodies.
- Monitor the financial health of Homotopia, providing advice on financial strategy and sustainability, as well as constructive challenges and insight.
- Advise on financial risk management, ensuring appropriate mitigations are in place.
- Help to ensure the annual budget aligns with Homotopia's strategic priorities and mission.

- Regularly support the Interim Director and Finance Officer in evaluating Homotopia's financial systems and processes, ensuring they are robust, transparent, and fit for purpose.
- Ensure compliance with financial and governance obligations, including charity and company law.

General

- Ensure the effective and efficient administration of Homotopia.
- Safeguard the good name and values of Homotopia.
- Declare any conflict of interest while carrying out the duties of a Trustee.
- Be collectively responsible for the actions of the Charity and other Trustees.
- Participate in other tasks as arise from time to time, such as interviewing new staff, helping with fundraising.
- Attend meetings and subcommittee meetings as appropriate and read papers in preparation for the meeting.
- Keep informed about the activities of the Charity and wider issues which affect its work.

Person Specification

Essential Skills and Experience

- Finance and Accountancy: Professional experience in finance, accountancy, or a related field.
- Financial Planning and Budgeting: Proven ability to oversee financial planning and budgeting processes.
- Financial Processing and Systems: Knowledge of effective financial systems and processes, with a commitment to best practices.
- Auditing: Familiarity with auditing practices, including external audit processes and requirements.
- Business Acumen: Understanding of sustainability and how financial strategy supports operational goals.
- Understanding of LGBTQIA+ communities and a commitment to Homotopia's values.

Desirable Skills and Experience

- Previous experience as a charity trustee or within the arts and culture sector.

What We Offer

- The opportunity to help shape the future of a groundbreaking LGBTQIA+ arts and cultural organisation.
- Collaboration with a passionate and creative team.
- A chance to make a tangible difference in the lives of LGBTQIA+ communities.

Homotopia is committed to diversity and inclusion.
We welcome applications from people of all backgrounds,
particularly those from underrepresented groups.

Closing date for applications: **Monday 24th February 2025**

How to Apply

Closing date for applications is **Monday 24th February 2025**.

Applications received after this time will not be considered.

Please provide either:

- A written statement of no more than 1 page.
- A voice recording or video of no more than 3 minutes.

that includes:

- Why you would like to be a Homotopia Trustee.
- Your lived experience, skills, work history and/or personal qualities that you believe would make you a great trustee.
- The contact details for a referee.

Submit completed applications to recruitment@homotopia.net

Successful applicants will be invited to interview the week commencing Monday 3rd March 2025.

Access and Further information

If you require any further information about this recruitment process, need additional information about the role, or **need additional access support to make an application, please get in touch**. We are here to support you. If you would like to have an informal chat about the role please contact Interim Director, Adrian Friedli, via recruitment@homotopia.net.



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